

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Department Budget: \$23,302,253

Department Mission:

The mission of the Department of Public Works is to ensure public safety and comfort in public services areas, and to deliver these services in a professionally sound and courteous manner. Each of our eight programs plays a vital role in providing efficient, cost effective and environmentally sensitive product that affects the daily lives of everyone who lives and works in Springfield.

Department Highlights:

Vast and responsive, the Springfield Department of Public Works (DPW) has a long history of providing countless essential services to the citizens of Springfield. Springfield's third largest and vastly complex municipal department, the DPW employs almost 300 professional and skilled people to provide for the daily safety and comfort needs of our residents. From curbside collection of trash and recyclables to ensuring traffic lights and stop signs are in place and working properly, our professional staff helps to guarantee the safe and reliable passage of each citizen as they go about their daily activities. From the time they arise and use the water supply system maintained by the DPW to the time they arrive home safely at the end of the day on streets constructed and maintained by our crews, our Department and its employees are available around the clock to assure them that everything will operate smoothly and efficiently.

Notes:

1. The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.
2. FY 2005 adopted budget was reduced by encumbrance of 10% (\$234,145) from memo dated March 8, 2005 per Financial Control Board.
3. Actual March 30, 2005 expenditures have a \$600,000 deficit due to Snow and Ice in the Street Services Program.
4. Estimated June 30, 2005 expenditures also carry \$600,000 in the Street Services Program. City is projected to receive approximately \$300,000 from FEMA snow reimbursement.
5. Estimated June 30, 2005 expenditures have a projected unexpended balance of \$450,000 in personnel services department wide.
6. Funding for one position is carried in the FY 2006 Fleet Management Program due to long term disability. None of the employee's salary was paid in FY 2005.
7. Auditor's Department has removed 10 of 12 vacant funded positions as of April 1, 2005.

City of Springfield
Function: Public Works
Department: Public Works
FY 06 Recommended Budget

	Actual				
	Expenditures	Adopted	Actual	Estimated	Proposed
PROGRAM SUMMARY	FY 04	FY 05	03/31/05	06/30/05	FY 06
Management/Administration	\$ 655,816	\$ 662,987	\$ 453,828	\$ 610,766	\$ 539,784
Solid Waste	8,182,299	8,710,713	7,626,937	8,461,341	7,979,057
Street Services	4,388,834	4,365,657	3,754,374	4,912,227	3,979,141
Engineering	785,660	803,446	580,781	772,476	774,465
Fleet Management	1,813,983	1,955,756	1,387,664	1,761,561	1,868,758
Traffic	2,415,146	2,978,465	2,226,426	2,868,086	2,908,275
Water and Sewer	4,217,904	4,659,410	3,038,622	4,203,467	4,330,794
Towing and Storage	-	1,002,700	752,025	1,002,700	921,979
TOTAL	\$ 22,459,642	\$ 25,139,134	\$19,820,657	\$ 24,592,624	\$ 23,302,253

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
REVENUE SUMMARY			
Parking Meters	205,188	205,188	205,188
Grants CDBG	\$ 150,000	\$ 122,754	\$ 122,754
Ch. 90 / Bond Proceeds	300,000	300,000	378,485
Street Serv. Reim From Water and Sewer	315,000	258,617	58,617
Engineering Reimbursement From Water and Sewer	232,802	270,000	270,000
Fleet Management From Towing and Storage	-	-	5,729
Water and Sewer reimbursements	4,217,904	4,203,467	4,330,794
Total Non General Fund	\$ 5,420,894	\$ 5,360,026	\$ 5,371,567
General Fund			
Tow and Storage Fees	\$ -	1,002,700	921,979
General Fund Contribution	17,038,748	18,229,898	17,008,707
Total General Fund	\$17,038,748	\$ 19,232,598	\$ 17,930,686
Total	\$22,459,642	\$ 24,592,624	\$ 23,302,253

	Adopted	Adopted	Proposed
	FY 04	FY 05	FY 06
FUNDED POSITIONS/FTEs:			
Management/Administration	13	13	11
Solid Waste	93	83	83
Street Services	63	52	46
Engineering	16	14	13
Fleet Management	31	28	27
Traffic	15	15	15
Water and Sewer	70	70	70
Towing and Storage	0	11	11
TOTAL	301	286	276

	Adopted	Adopted	Proposed
	FY 04	FY 05	FY 06
APPROPRIATION SUMMARY			
Personal Services	\$ 7,090,369	\$ 7,946,740	\$ 8,390,620
Other Than Personal Services	9,739,263	10,378,666	9,514,466
Capital Outlay	29,100	29,100	25,600
TOTAL	\$16,858,732	\$18,354,506	\$17,930,686

Function: Public Works
Department: Public Works
Program: Management/Administration
Program Budget: \$539,784

Program Goal:

The goal of the Management/Administration Program is to provide operational and budgetary support to the department so they have the necessary personnel, materials, and funding to support the operating divisions.

Program Narrative:

This program provides support and management in the operation of all Public Works services city wide. Information technology, contract administration, safety training, and financial overview are some of the key functions of this program.

Program Objectives:

1. Information Technology – upgrade the management information systems of the department.
2. Reduce the lost time due to work related injuries.
3. Provide strict oversight of accounts payable, accounts receivables, and payroll.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Management of personnel	301	286	276

Proposed Program Changes:

The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Management/Administration

FY 06 Recommended Budget

	Actual				
	Expenditures	Adopted	Actual	Estimated	Proposed
	FY 04	FY 05	03/31/05	06/30/05	FY 06
EXPENDITURE SUMMARY					
Regular Payroll	\$ 624,841	\$ 621,172	\$ 426,138	\$ 573,155	\$ 509,069
Overtime	-	-	-	-	-
Purchase of Service	26,645	36,440	23,969	32,796	25,340
Materials and Supplies	4,330	5,350	3,721	4,815	5,350
Intergovernmental	-	-	-	-	-
Other	-	25	-	-	25
Capital Outlay	-	-	-	-	-
Total	\$ 655,816	\$ 662,987	\$ 453,828	\$ 610,766	\$ 539,784

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
REVENUE SUMMARY			
Non General Fund			
Grants	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Fees	-	-	-
Water/Sewer Reimbursements	-	96,500	96,584
Total Non General Fund	\$ -	\$ 96,500	\$ 96,584
General Fund			
General Fund Fees	\$ -	\$ -	\$ -
General Fund Contribution	655,816	514,266	443,200
Total General Fund	\$ 655,816	\$ 514,266	\$ 443,200
Total	\$ 655,816	\$ 610,766	\$ 539,784

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
FUNDED POSITIONS/FTEs			
Director	1	1	1
Contract Administrator	1	1	1
Communication Tech.	1	1	1
Safety Officer	1	1	1
Accountants	4	4	2
Administrative Asst.	1	1	1
Clerical	4	4	4
Total	13	13	11
Appropriation Control			\$ 443,200

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Program: Solid Waste
Program Budget \$7,979,057

Program Goal:

The goal of the Solid Waste Program is to provide collection, disposal, recycling and other services to the residents and businesses of Springfield in order to provide a safe and aesthetically acceptable environment through effective, integrated management of the solid waste stream.

Program Narrative:

The Solid Waste Program provides curbside pick up of municipal solid waste weekly. Dual stream recycling and yard waste are collected bi-weekly. These services are provided for 43,583 residential units and for 1,710 small businesses, apartments and condominiums. Household hazardous waste collections are provided four times per year at no cost to the residents of the City. Our challenges are to reduce the amount collected of municipal solid waste through an expanded recycling program while reducing the number of trash related complaints.

Program Objectives:

1. Increase tons of recyclables collected from 5,412 tons (FY 2004) to 5,712 tons.
2. Decrease tons of municipal solid waste (trash) collected from 50,435 tons to 50,200 tons.
3. Reducing the number of complaints received for bulk item collections by 5 percent.

Key Program Measures	FY 2004	FY 2005	FY 2006
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Number of Trash complaints received	500	475	450
Number of Bulk item complaints received	500	550	525
Tons of recycling collected	5,412	5,512	5,712
Tons of trash collected	50,435	50,500	50,200
Tons of yard waste collected	10,291	10,591	10,891

Proposed Program Changes:

The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Solid Waste Program

FY 06 Recommended Budget

	Actual									
	Expenditures		Adopted		Actual		Estimated		Proposed	
	FY 04		FY 05		03/31/05		06/30/05		FY 06	
EXPENDITURE SUMMARY										
Regular Payroll	\$	2,781,265	\$	2,935,245	\$	2,115,925	\$	2,845,920	\$	2,845,789
Overtime		282,025		324,672	\$	161,356		224,000		324,672
Purchase of Service		5,081,917		5,417,796	\$	5,320,127		5,360,346		4,762,396
Materials and Supplies		27,250		23,500	\$	24,326		22,525		36,700
Intergovernmental		8,000		7,000	\$	4,700		6,300		7,000
Other		-		-	\$	-				
Capital Outlay		1,842		2,500	\$	503		2,250		2,500
Total	\$	8,182,299	\$	8,710,713	\$	7,626,937	\$	8,461,341	\$	7,979,057

	Actual		Estimated		Proposed	
REVENUE SUMMARY	FY 04		FY 05		FY 06	
Non General Fund						
Clean Cities CDBG Grant	\$	150,000	\$	122,754	\$	122,754
Bond Proceeds		-		-		-
Fees						
Reimbursements		-		-		-
Total Non General Fund	\$	150,000	\$	122,754	\$	122,754
General Fund						
General Fund Fees	\$	-	\$	-	\$	-
General Fund Contribution		8,032,299		8,338,587		7,856,303
Total General Fund	\$	8,032,299	\$	8,338,587	\$	7,856,303
Total	\$	8,182,299	\$	8,461,341	\$	7,979,057

	Actual	Estimated	Proposed
FUNDED POSITIONS/FTEs	FY 04	FY 05	FY 06
Deputy Director	1	1	1
Assistant Deputy Director	1	1	1
Foreman	4	4	4
Drivers	35	42	42
Laborers	44	27	27
Support	8	8	8
Total	93	83	83
Appropriation Control			\$ 7,856,303

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Program: Street Services
Program Budget: \$3,979,141

Program Goal:

The goal of the Street Services Program is to provide a safe and efficient transportation system that supports economic vitality and quality of life for our residents. Maintaining and constructing well-paved roads with lighting, safe and accessible sidewalks, timely and efficient snow and ice control are essential to our residents.

Program Narrative:

The Street Services Program provides a variety of services in the maintenance and repair of City streets and related infrastructure. The City maintains 1,100 lane miles of streets, 600 miles of sidewalks, and services three bridges. Additional services include street sweeping, asphalt patching, new roadway and sidewalk construction, snow plowing, and emergency catch basin cleanings. Our challenge is to maintain a safe, clean, and efficient surface transportation system and to remove snow and ice in a timely and safe manner.

Program Objectives:

1. Continue to sweep residential streets twice and downtown streets six times per year.
2. Increase the number of catch basins cleaned by 10%.
3. Increase the number of potholes repaired in less than 48 hours by 50%.
4. Decrease the number of potholes repaired by increasing the number of streets paved.
5. Increase the number of sidewalk slab repairs by 20%.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Tons of street debris collected	3,921	4,100	4,100
Completed within 24 hours from storm's end	90%	95%	95%
Number of times each residential street is swept	5	4	4
Number of Potholes patched	12,500	15,300	9,000
Number of catch basins cleaned	475	200	500

Proposed Program Changes:

The Streets Services Program budget plans to increase expenditures on catch basin cleaning, increase the pothole road patcher utilization by 50% and increase the number of sidewalk inspections and repairs in order to address a growing backlog. The Department is currently undergoing an efficiency assessment and there will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Street Services

FY 06 Recommended Budget

	Actual		Adopted		Actual		Estimated		Proposed	
	Expenditures									
	FY 04		FY 05		03/31/05		06/30/05		FY 06	
EXPENDITURE SUMMARY										
Regular Payroll	\$	2,259,697	\$	2,429,872	\$	1,625,288	\$	2,386,012	\$	2,163,556
Overtime		304,837		382,477	\$	351,522		394,627		382,477
Purchase of Service		1,290,780		1,015,918	\$	1,039,109		1,331,707		913,718
Materials and Supplies		528,729		520,240	\$	734,171		784,311		507,840
Intergovernmental		-		300	\$	-		270		300
Other		113		5,500	\$	2,583		5,050		5,500
Capital Outlay		4,678		11,350	\$	1,701		10,250		5,750
Total	\$	4,388,834	\$	4,365,657	\$	3,754,374	\$	4,912,227	\$	3,979,141

	Actual		Estimated		Proposed	
REVENUE SUMMARY	FY 04		FY 05		FY 06	
Non General Fund						
Chapter 90 Grants	\$	200,000	\$	200,000	\$	200,000
Bond Proceeds		-		-		-
Fees		-		-		-
Water/Sewer Reimbursements		315,000		258,617		58,617
Total Non General Fund	\$	515,000	\$	458,617	\$	258,617
General Fund						
General Fund Fees	\$	-	\$	-	\$	-
General Fund Contribution		3,873,834		4,453,610		3,720,524
Total General Fund	\$	3,873,834	\$	4,453,610	\$	3,720,524
Total	\$	4,388,834	\$	4,912,227	\$	3,979,141

	Actual	Estimated	Proposed
FUNDED POSITION/FTEs	FY 04	FY 05	FY 06
Deputy Director (Shared)	-	-	-
Assistant Deputy Director	1	1	1
Foreman	3	3	3
Maintenance Foreman	7	6	6
Drivers	30	25	19
Craftsmen	17	13	13
Support	5	4	4
Total	63	52	46
Appropriation Control			\$ 3,720,524

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Program: Engineering
Program Budget: \$774,465

Program Goal:

The Engineering division's goal is to provide for the economical, safe, and aesthetic design and construction of public roads, water mains, sewer and storm drains. Also to coordinate consultant selection, prepare bid specifications, bid, and review and award construction contracts.

Program Narrative:

The Engineering Program provides a variety of services including project design and contractual design oversight, pavement condition assessment, surveying, roadway and utility construction management, issuance of right of way permits, maintenance of infrastructure records and compliance with Federal and State regulations.

Program Objectives:

1. Increase the overall City pavement condition index from 3 to 2.5.
2. Reduce the number of pavement related complaints.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Increasing the PCI overall thru the City	3.3	3.0	2.5
Plans reviewed within required time frame	80	80	90
Number of plans reviewed	93	125	125
Number of roadways rated	120	150	160

Proposed Program Changes:

The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Engineering Program

FY 06 Recommended Budget

	Actual		Adopted		Actual		Estimated		Proposed	
	Expenditures									
	FY 04		FY 05		03/31/05		06/30/05		FY 06	
EXPENDITURE SUMMARY										
Regular Payroll	\$	713,545	\$	732,396	\$	525,258	\$	708,176	\$	710,615
Overtime		10,868		10,000		7,500		7,500		10,000
Purchase of Service		53,450		51,450		41,648		48,450		44,250
Materials and Supplies		7,500		8,500		6,375		7,650		8,500
Intergovernmental										
Other										
Capital Outlay		297		1,100				700		1,100
Total	\$	785,660	\$	803,446	\$	580,781	\$	772,476	\$	774,465

	Actual	Estimated	Proposed
REVENUE SUMMARY	FY 04	FY 05	FY 06
Non General Fund			
Chapter 90 Grant	\$ 75,000	\$ 75,000	\$ 75,000
Bond Proceeds	-	-	-
Fees	-	-	-
Water/Sewer Reimbursement	232,802	270,000	270,000
Total Non General Fund	\$ 307,802	\$ 345,000	\$ 345,000
General Fund			
General Fund Fees	\$ -	\$ -	\$ -
General Fund Contribution	477,858	427,476	429,465
Total General Fund	\$ 477,858	\$ 427,476	\$ 429,465
Total	\$ 785,660	\$ 772,476	\$ 774,465

	Actual	Estimated	Proposed
FUNDED POSITIONS/FTEs	FY 04	FY 05	FY 06
Deputy Director	1	-	-
Senior Engineer	1	1	1
Assistant Engineers	7	7	7
Junior Engineers	3	3	3
Support Staff	4	3	2
	-	-	-
Total	16	14	13
Appropriation Control			\$ 429,465

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Program: Fleet Management
Program Budget: \$1,868,758

Program Goal:

The goal of the Fleet Management Program is to provide the Department with vehicles and equipment necessary to deliver services in a cost effective manner.

Program Narrative:

The Fleet Management Program is responsible for the repair and maintenance of the City fleet and heavy equipment. Services include vehicle and equipment repair, preventative maintenance, tire repair and maintenance, welding and bodywork services, and vehicle emission inspections. Fleet Management operates two garage shifts Monday through Friday and handles emergencies 24/7.

Program Objectives:

1. Institute fleet management software program.
2. Have 95% of fleet available at all times.
3. Reduce lost time due to accidents.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Percent of fleet available	88	91	95
Number of vehicles replaced	11	9	13
Number of accidents	17	21	15

Proposed Program Changes:

The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Fleet Management Program

FY 06 Recommended Budget

	Actual		Adopted		Actual		Estimated		Proposed	
	Expenditures									
	FY 04		FY 05		03/31/05		06/30/05		FY 06	
EXPENDITURE SUMMARY										
Regular Payroll	\$	835,743	\$	895,415	\$	608,546	\$	818,494	\$	838,417
Overtime		81,199		80,000		38,852		52,255		80,000
Purchase of Service		116,150		100,650		96,864		97,645		100,650
Materials and Supplies		767,132		865,541		636,002		780,432		835,541
Intergovernmental		100		200		150		180		200
Other		933		2,700		600		2,430		2,700
Capital Outlay		12,726		11,250		6,650		10,125		11,250
Total	\$	1,813,983	\$	1,955,756	\$	1,387,664	\$	1,761,561	\$	1,868,758

	Actual	Estimated	Proposed
REVENUE SUMMARY	FY 04	FY 05	FY 06
Non General Fund			
Grants	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Tow and Storage Fees	-	-	5,729
Reimbursements	-	-	-
Total Non General Fund	\$ -	\$ -	\$ 5,729
General Fund			
General Fund Fees	\$ -	\$ -	\$ -
General Fund Contribution	1,813,983	1,761,561	1,863,029
Total General Fund	\$ 1,813,983	\$ 1,761,561	\$ 1,863,029
Total	\$ 1,813,983	\$ 1,761,561	\$ 1,868,758

	Actual	Estimated	Proposed
FUNDED POSITION/FTEs	FY 04	FY 05	FY 06
Assistant Deputy	1	1	1
Foreman	2	2	2
Motor Vehicle Repair Person	14	14	14
Storekeeper	7	7	6
Skilled Laborer	7	4	4
	-	-	-
Total	31	28	27
Appropriation Control			\$ 1,863,029

City of Springfield**FY 06 Recommended Budget**

Function: Public Works
Department: Public Works
Program: Traffic
Program Budget: \$2,908,275

Program Goal:

Provide for the safe and efficient movement of people and goods via the public roadway network through maximum utilization of existing and planned traffic system components including design, construction, operation and maintenance.

Program Narrative:

The Traffic Program is responsible for the maintenance and repair of the City's 200 signalized intersections. Traffic manufactures and installs all transportation regulatory signs, administers and coordinates with Western Mass Electric the City's 14,000 streetlights, maintains 720 parking meters, responsible for 180 miles of payment markings including crosswalks, and administers the accident recovery program for damages to City property.

Program Objectives:

1. Complete the signal lamp conversion to LED modules.
2. Replace and reprogram 10 traffic signal controllers.
3. Paint all centerlines and crosswalks in the City.

Key Program Measures	FY 2004	FY 2005	FY 2006
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Signal lamps converted to LED modules	1500	1100	690
New traffic controllers installed	16	12	16
Miles of pavement marked	147	181	183
Electronic mechanisms installed	430	290	240

Proposed Program Changes:

The Department is also undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Traffic Program

FY 06 Recommended Budget

	Actual		Adopted		Actual		Estimated		Proposed	
	Expenditures									
	FY 04		FY 05		03/31/05		06/30/05		FY 06	
EXPENDITURE SUMMARY										
Regular Payroll	\$	374,532	\$	547,762	\$	399,040	\$	536,710	\$	531,472
Overtime		43,470		40,000		34,359		46,253		40,000
Purchase of Service		283,408		197,570		148,178		167,466		140,570
Purchase of Service Street Lights		1,534,168		2,002,018		1,501,514		2,002,018		2,002,018
Materials and Supplies		178,068		188,215		141,161		112,739		188,215
Intergovernmental		-		-		-		-		-
Other		-		-		-		-		-
Capital Outlay		1,500		2,900		2,175		2,900		6,000
Total	\$	2,415,146	\$	2,978,465	\$	2,226,426	\$	2,868,086	\$	2,908,275

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
REVENUE SUMMARY			
Non General Fund			
Chapter 90 Grant	\$ 25,000	\$ 25,000	\$ 25,000
Bond Proceeds	-	-	-
Parking Meter Receipts	205,188	205,188	205,188
Reimbursements	-	-	-
Total Non General Fund	\$ 230,188	\$ 230,188	\$ 230,188
General Fund			
General Fund Fees	\$ -	\$ -	\$ -
General Fund Contribution	2,184,958	2,637,898	2,678,087
Total General Fund	\$ 2,184,958	\$ 2,637,898	\$ 2,678,087
Total	\$ 2,415,146	\$ 2,868,086	\$ 2,908,275

	Actual	Estimated	Proposed
FUNDED POSITION/FTEs	FY 04	FY 05	FY 06
Assistant Deputy	1	1	1
Foreman	1	1	1
Maintenance Foreman	3	3	3
Signal Technicians	4	4	4
Skilled Laborers	6	6	6
	-	-	-
Total	15	15	15
Appropriation Control			\$ 2,678,087

Function: Public Works
Department: Public Works
Program: Water and Sewer
Program Budget: \$4,330,794

Program Goal:

The goal of the Water and Sewer Program is to develop, operate and maintain our Water and Wastewater Systems in a cost efficient manner. Maintaining an uninterrupted and high-quality water supply while collecting and treating sewage.

Program Narrative:

The City of Springfield Department of Public Works contracts with the Springfield Water and Sewer Commission to maintain the water distribution system in Springfield and Ludlow along with the sanitary sewer collection system in Springfield. Projects associated with this work include main repairs, replacement and installations, hydrant repair and relocation.

Program Funding Summary:

The Department of Public Works is under contract with the Springfield Water/Sewer Commission. 100% of costs incurred by the DPW are reimbursed monthly by the Commission.

Program Objectives:

Missions, goals, and objectives are all at the direction of the Commission. The Commission sets program measures and tracks them monthly.

Proposed Program Changes:

The Department is currently undergoing an efficiency assessment. There will be budgetary changes during Fiscal Year 2006.

City of Springfield
Program Summary
Public Works
Department of Public Works
Water and Sewer Program

FY 06 Recommended Budget

	Actual					
	Expenditures		Adopted		Actual	
	FY 04		FY 05		03/31/05	
					Estimated	
					06/30/05	
					Proposed	
					FY 06	
EXPENDITURE SUMMARY						
Regular Payroll	\$	2,334,507	\$	2,723,170	\$	1,711,419
Overtime		592,956		500,000		346,739
Purchase of Service		425,277		406,640		471,736
Materials and Supplies		698,605		875,680		513,124
Intergovernmental		-		-		406,640
Other		166,559		153,920		61,738
Capital Outlay		-		-		100,215
Total	\$	4,217,904	\$	4,659,410	\$	3,038,622
					\$	4,203,467
					\$	4,330,794

	Actual	Estimated	Proposed
REVENUE SUMMARY	FY 04	FY 05	FY 06
Non General Fund			
Grants	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Fees	-	-	-
Water/Sewer Reimbursements	4,217,904	4,203,467	4,330,794
Total Non General Fund	\$ 4,217,904	\$ 4,203,467	\$ 4,330,794
General Fund			
General Fund Fees	\$ -	\$ -	\$ -
General Fund Contribution	-	-	-
Total General Fund	\$ -	\$ -	\$ -
Total	\$ 4,217,904	\$ 4,203,467	\$ 4,330,794

	Actual	Estimated	Proposed
FUNDED POSITION/FTEs	FY 04	FY 05	FY 06
Deputy Dircetor (Shared)	1	1	1
Assistant Deputy Director	2	2	2
Foreman	6	6	6
Maintenance Foreman	8	8	8
Drivers	23	23	23
Craftsman	28	28	28
Support	2	2	2
Total	70	70	70
Appropriation Control			\$ -

Function: Public Works
Department: Public Works
Program: Tow and Storage
Program Budget: \$921,979

Program Goal:

The goal of the Towing and Storage facility is to assist the Department of Public Works provide a safe and efficient transportation system while properly disposing of abandoned and city owned vehicles.

Program Narrative:

CJ's Towing Unlimited has the contract for all tows ordered by the Police Department that expires in October 2005. The contract requires that all tows ordered by the Police Department be towed to the tow and storage facility operated by the Public Works Department from 7am to 11pm Monday through Sunday. All vehicles towed by CJ's Towing outside of these hours are towed to the lot operated by CJ's Towing. CJ's Towing retains the fees collected for the storage of these vehicles but CJ's Towing is required to pay the City a \$30.00 administration fee for every vehicle reclaimed by its owner. The Towing and Storage Facility received 7,059 vehicles in 2004 from CJ's Towing. Owners pick up an estimated 75% of the vehicles within 2 to 3 days of tow. The remaining vehicles must be stored until the cost of storage exceeds the value of the vehicle or 120 days, the vehicles are either auctioned off or sent to salvage. The City charges a \$75.00 fee for the towing and a \$30.00 fee for towing administration. Storage fees amount to \$20.00 per 24 hour period. Fees charged for towing and storage are regulated by the State.

Program Funding Summary:

Funding for the Towing and Storage Facility is generated by the administration and storage fees collected.

Program Objectives:

1. Increase the number of auctions.
2. Increase the amount of vehicles towed to the Storage Facility.
3. Tow 25% of Police order tows.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Number of vehicles towed and stored		7000	8000
Number of vehicles auctioned		235	300
Number of auctions conducted		6	9
Number of vehicles salvaged		1200	1500

Proposed Program Change

The current tow and storage contract with CJ's Towing expires in October 2005. At that point the Towing Storage facility hopes to become an active towing service for the Police Department. The Department is also undergoing an efficiency assessment and there will be budgetary changes during Fiscal Year 2006.

City of Springfield
Public Works
Department of Public Works
Towing and Storage Program

FY 06 Recommended Budget

	Actual				
	Expenditures	Adopted	Actual	Estimated	Proposed
	FY 04	FY 05	03/31/05	06/30/05	FY 06
EXPENDITURE SUMMARY					
Regular Payroll	n/a	\$ 382,700	\$ 287,025	\$ 382,700	\$ 405,729
Overtime	n/a	-	\$ -	-	
Purchase of Service	n/a	555,000	\$ 416,250	555,000	416,250
Materials and Supplies	n/a	30,000	\$ 22,500	30,000	50,000
Intergovernmental	n/a	-	\$ -	-	
Other	n/a	10,000	\$ 7,500	10,000	15,000
Capital Outlay	n/a	25,000	\$ 18,750	25,000	35,000
Total	\$ -	\$ 1,002,700	\$ 752,025	\$ 1,002,700	\$ 921,979

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
REVENUE SUMMARY			
Non General Fund			
Grants	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Reimbursements	-	-	-
Total Non General Fund	\$ -	\$ -	\$ -
General Fund			
Towing and Storage Fees	\$ -	\$ 1,002,700	\$ 921,979
General Fund Contribution	-		
Total General Fund	\$ -	\$ 1,002,700	\$ 921,979
Total	\$ -	\$ 1,002,700	\$ 921,979

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
FUNDED POSITIONS/FTEs			
Assit. Deputy Of Oper.	-	1	1
Foreman	-	3	3
Tow & Storage Oper.	-	3	3
Cust. Service Rep.	-	4	4
	-	-	-
	-	-	-
Total	-	11	11
Appropriation Control			\$ 921,979